



Family Resource Network

August 1, 2019

9:30am – 12:00 pm

CPLC Parenting Arizona

1024 E. Buckeye Rd., Suite 240, Phoenix AZ 85034

Meeting Minutes

20 Centers in Attendance, 36 attendees:

- Resource Centers in Attendance: AZCEND, Benevilla Family Resource Center, Care1st Avondale Resource Center, Chandler CARE Center, Child Crisis Arizona, Chicanos Por La Causa-Parenting Arizona Family Resource Center, Creighton Family Resource Center, Desert Garden Family Resource Center, Gila Bend Family Resource Center, Glendale Elementary School District, Lutheran Social Services Family Resource Centers, Maricopa Integrated Health System Family Learning Centers, Paradise Valley Family Resource Center, Pendergast Family Resource Center, Peoria Unified Family Resource Centers, Phoenix Families First, Scottsdale Family Resource Center, Tempe Elementary School District, Washington Resource & Information Center and William C. Jack Family Resource Center.

Decision Points

- Minutes for the June 6th, 2019 meeting were approved by members of the Family Resource Network (FRN). _____ moved to approve the minutes and _____ seconded the motion.
- Voting was held on the Family Resource Advisory Council (FRAC) nominations:
 - Rebecca Birr from Maricopa Integrated Health System Family Learning Center will be staying on as the Governance Committee Chair. Aleena Erickson from the Benevilla Family Resource Center moved to approve, Gina Rizzo-Orr from the Paradise Valley Family Resource Center seconded the motion. MIHS abstained and the motion carried.
 - Jacqueline Clark from the Washington Resource and Information Center will be staying on as the Public Awareness Committee Chair. Aleena Erickson moved to approve, Leslie Owen from the Creighton Family Resource Center seconded the motion. The WRIC abstained and the motion carried.
 - Betsy Musson from the Pendergast Family Resource Center will assume the role of Member-at-Large. Aleena Erickson moved to approve, Rebecca Birr seconded the motion. The Pendergast Family Resource Center abstained and the motion carried.

- Renato Ramos from Chicanos Por La Causa-Parenting Arizona Family Resource Center will be staying on as Chair Elect. Aleena Erickson moved to approve, Betsy Musson seconded the motion. Chicanos Por La Causa-Parenting Arizona Family Resource Center abstained and the motion carried.

Updates

FRAC Committees:

- **Governance:** Rebecca Birr provided an update on the FRN bylaws that were recently shared with the FRN. A vote was proposed to approve the updated FRN Governance Plan; Aleena Erickson moved to adopt the plan, Betsy Musson seconded the motion and the motion carried. The committee is also working on a procedural manual to address voting procedures and to clearly define FRAC roles. The committee also mentioned that a survey regarding the Standards of Quality will be coming soon for FRN members to participate in.
- **Public Awareness:** Jacqueline Clark informed the group that FRN outreach materials, including rack cards, referral cards, FRN branded tablecloths and a prize wheel are available for use at outreach and community engagement events. These materials are available for pick-up at the First Things First office. A large-scale distribution event will be coming soon to also help get the materials to individual centers. The committee put a call out for FRN members to help staff outreach tables at various events in order to share FRN outreach materials.
- **Parent Involvement:** Leonor Garcia from Lutheran Social Services Family Resource Centers provided the update for the committee and shared that the Paradise Valley and Pendergast Family Resource Centers have recently established Parent Advisory Councils (PAC) at their respective agencies and that four other resource centers including the Chicanos Por La Causa-Parenting Arizona, Gila Bend, Creighton and Benevilla Family Resource Centers will be starting their own PAC's very soon. FRN members were invited to reach out to the any of the Parent Involvement Committee members for additional support and information on how to start and sustain a PAC at their center. To that end, monthly mentor support via phone is available for FRN members; for more information, FRN members can contact Leonor Garcia or Aimee Sitzler from Community Alliance Consulting.

FRN Consultants:

- Aimee Sitzler shared that Community Alliance Consulting was awarded the consultant contract that will extend their involvement with the FRN for the next three years.

- Aimee Sitzler provide an update on the Raising A Reader collaboration that included providing potential training dates for FRN members to consider. Two half-day trainings will become available in September; one for program coordinators and one for program implementers/facilitators. Aimee asked for a consensus as to who would be attending the trainings and for which training dates would work best for the FRN members who are interested.
- The FRN will be hosting a reception after the first day of the FTF Summit (Monday, August 26th) from 5 to 7 PM at [Majerle's Sports Grill](#), located at 24 N. 2nd St., Phoenix 85004. The FRAC will be conducting outreach to invite FRN partners to the reception.
- Aimee Sitzler lead the group in a team building activity.

Legislative:

- No Legislative update was provided at this meeting.

FTF:

- Joy Leveen from FTF reminded the group that Educational Reinforcement Items (ERI) are available from their Community Outreach Coordinators. These are FTF branded materials that can be used at outreach events or at each center to help spread the word about FTF and the importance of early childhood. Joy brought some items for members to take with them to their centers. The group was reminded that several fiscal year 2020 data template trainings are available, and members are encouraged to sign-up for one. FRN members were also reminded to consult their FTF Standards of Practice and Contract Service Units documents to determine if the Raising A Reader collaboration is a viable option for their respective centers.

Member Updates:

- Lutheran Social Services shared that Leonor Garcia has been promoted and that they are looking to hire more staff.
- The Washington Resource and Information Center will be opening a third location in the Northwest Maricopa Region and two new staff members will be brought in to run the location.
- The Benevilla Family Resource Center is looking to fill two open positions including an Information and Referral Specialist and a Home Visitation/Family Support Specialist.

Guest Speaker:

- No guest speakers were featured.

The meeting was adjourned at 12:05 PM

Next FRN meeting - Thursday, September 3rd, 2019 at the Pendergast Community Center