



FamilyResourceAZ.org

Family Resource Network  
April 1, 2021  
10:00 AM - 12:00 PM  
ZOOM Virtual Meeting

## Meeting Minutes

### 23 Centers in Attendance, 39 Attendees

**Resource Centers in Attendance:** AZCEND, Benevilla FRC, Buckeye FRC, Arizona Complete Health FRCs, Chandler CARE Center, Chicanos por la Causa-Parenting Arizona FRC, Child Crisis Arizona, Creighton FRC, Deer Valley FRC, Gila Bend FRC, Glendale Elementary School District FRC, Heart of Isaac Community Center, Lutheran Social Services FRC, Paradise Valley FRC, Pendergast FRC, Peoria Unified FRC, Phoenix Families First, Scottsdale FRC, Surprise Resource Center, Tempe Elementary School District-Thrive to Five, University of AZ/Roosevelt Early Childhood FRC, Valleywise Health Family Learning Centers, Washington Resource & Information Center.

### **Decision Points:**

#### **1. FRN Minutes Approval**

Aleena, Benevilla FRC voted to accept the minutes with a correction on the Buckeye event reported incorrectly (correction Buckeye FRC will host a drive through Literacy, Health, and Safety Fair on March 13) Leonor Gracia, LSS FRCs, seconded the motion and the minutes were approved.

#### **2. Action Items:**

-The FRN Consulting Team reminded members to complete all surveys following professional development. <https://www.surveymonkey.com/r/FRN-PD-2021>

### Updates:

#### **3. Family Resource Advisory Committees (FRAC) Updates**

##### **a. Governance & Evaluation**

Katie Kahle, [kahle.katie@cusd80.com](mailto:kahle.katie@cusd80.com) (Chandler CARE Center), reported that the committee is moving forward with the strategic plan and their portion.

- ##### **b. Public Awareness**
- Jacquie Clark, [Jacqueline.Clark@wesdschools.org](mailto:Jacqueline.Clark@wesdschools.org) (Washington Resource and Information Center), Network opportunity prior to the FRN meetings proposed. Please look for an email from the committee with more details. The committee is looking for an online marketing campaign for the FRN in the future, more details to come.

- ##### **c. Parent Engagement (PAC)**
- Leslie Owen, [lowen@creightonschools.org](mailto:lowen@creightonschools.org) (Creighton FRC), FTF and Care 1st are sponsoring a free training for creating and sustaining an effective PAC on June 29-30, 40 spots are available. The PIC will also have a committee meeting on

April 15, 2021. Committee members will receive an email with details of the meeting.

**d. Sustainability**

Betsy Musson [bmusson@pesd92.org](mailto:bmusson@pesd92.org) (Pendergast FRC). Betsy reported that the AzACES Consortium will not be able to partner with the FRN as a fiscal partner. Other non-profit organizations will be approached. The committee is exploring financial consultants to help in the creation of a financial plan/budget to work towards sustainability.

**e. FRC Connections** Lilliana Urenda (Tempe Thrive to Five)

[lilliana.urenda@tempeschools.org](mailto:lilliana.urenda@tempeschools.org) discussed the connections group and the onboarding of new FRC's, and creating a smaller group for more interaction. In the future meetings may be topic related.

**4. FRN Consultant Team Updates**

Mara de Luca Funke and Aimee Sitzler (Family Resource Network Consultant Team) [frn@communityallianceaz.com](mailto:frn@communityallianceaz.com) The consultants reminded us that it is the responsibility of the attendees to sign the attendance form. The link will be available during online meetings and updated several times. The president &/or secretary will remind all participants to complete the attendance sheet. Additions will not be accepted after the close of the meeting and the attendance sheet will be closed. The attendance sheet will only allow one entry per email. All FRN attendees who can not access the form must message the president &/or secretary to record attendance for them. The consultants also went over the updates from the FRAC retreat and shared that the final document of the Strategic Plan will be shared for approval at the August 5, 2021 FRN Meeting. Mara discussed accountability for committee involvement by all FRCs as that is a requirement and will be addressed moving forward. She also encouraged all FRCs to consider joining Governance and Sustainability as these committees need members.

**5. Upcoming Professional Development - Family Resource Network Consultant Team**

Mara and Aimee (FRN Consulting Team) [frn@communityallianceaz.com](mailto:frn@communityallianceaz.com) reported the following professional development classes: FRN Website Training April 19@10 AM. Developing and Sustaining Parent Advisory Training on June 29-30. Next year a number of topics are being discussed: financial management, fund development, budget planning, grant writing, and other sustainability topics. Lilliana Urenda reported on Sesame Street in the Community webinars. <https://sesamestreetincommunities.org/> Please make sure that you complete the FRN survey after each professional development offering <https://www.surveymonkey.com/r/FRN-PD-2021> Certificates of attendance are also available by emailing [frn@communityallianceaz.com](mailto:frn@communityallianceaz.com).

**6. First Things First**

Annette Bourn (First Things First) [abourne@firstthingsfirst.org](mailto:abourne@firstthingsfirst.org) Discussed the updates on data/referral systems. In the works is a statewide system that would track determinants of health and create a closed loop system for referrals across Arizona. All providers and organizations that are currently on Phoenix 211 will be eligible. A full roll out is expected to go live in Arizona in the fall and currently FTF is looking to be a part of a trial pilot

program this summer. The consulting organization is NOWPOW. Annette will keep the FRN updated regarding the summer trial and if FRCs will be able to participate. More information will be shared in the future

## 7. Host FRN member Presentation

Bri Rodriguez (City of Phoenix-Phoenix Families First FRCs)

[briselda.rodriquez@phoenix.gov](mailto:briselda.rodriquez@phoenix.gov) Bri discussed the four FRC's that the City has. The centers have gone to a 100% virtual format including home visits. The centers have partnered with many City of Phoenix Departments for referrals including housing victim advocacy, and more. The centers also increased their Professional Development for staff.

Renato Ramos, President of the FRN, asked for volunteers to host at future FRN meetings and the following FRC's volunteered to host: Chandler Care Center, Gila Bend FRC, Pendergast FRC, AZCEND FRC, and Univ of AZ FRCs.

## 8. Guest Speaker:

Megan Willis, [mwills@blake.easterseals.com](mailto:mwills@blake.easterseals.com), 520-405-0541, Children and Family Services, Easter Seals and AZ Ambassador for the CDC Act Early Initiative. Megan went over the need for early intervention. She discussed development milestones and the many resources through the CDC. The CDC is not a screening tool but does offer many free resources about developmental milestones in many different languages [www.cdc.gov/actearly](http://www.cdc.gov/actearly) . She promoted the milestone checklists as well as the booklets called Milestone Moments. FRC's can order these booklets and they are free. [https://wwwn.cdc.gov/pubs/cdcinfoondemand.aspx?ProgramID=233&CDC\\_AA\\_refVal=https%3A%2F%2Fwww.cdc.gov%2Factearly%2Forders%2Findex.html](https://wwwn.cdc.gov/pubs/cdcinfoondemand.aspx?ProgramID=233&CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Factearly%2Forders%2Findex.html) There is also a tracking app <https://www.cdc.gov/ncbddd/actearly/milestones-app.html> As a resource on how to talk with parents, Megan encouraged all FRNs to be familiar with the website. Megan is also available to come and do in depth training, at any FRC, for staff or others. Betsy Musson [bmusson@pesd92.org](mailto:bmusson@pesd92.org) (Pendergast FRC) offered to the FRN that FTF has the Developmental Milestone booklets available with FTF branding. She suggested contacting your regional council office for booklet availability to use in FRCs.

## 9. FRN Anti-Racism Presentation

Bri Rodriguez (City of Phoenix-Phoenix Families First FRCs)

[briselda.rodriquez@phoenix.gov](mailto:briselda.rodriquez@phoenix.gov) gave a presentation from the Anti-Racism Committee. She showed a short video <https://www.youtube.com/watch?v=PUHop5i8-f4> Bri also introduced a book she used in professional development within the City of Phoenix. Culturally Responsive School Leadership by Muhammad Khalifa and Lisa Delpit [https://www.amazon.com/Culturally-Responsive-School-Leadership-Education/dp/1682532070/ref=sr\\_1\\_1?dchild=1&keywords=Culturally+Responsive+School+Leadership&qid=1617299847&sr=8-1](https://www.amazon.com/Culturally-Responsive-School-Leadership-Education/dp/1682532070/ref=sr_1_1?dchild=1&keywords=Culturally+Responsive+School+Leadership&qid=1617299847&sr=8-1) Bri also reported to the group that she would look for local resources related to: increasing cultural awareness and identifying and reducing inherent/unconscious bias as well and bring them back to the FRN.

## 10. FRN Website ([frnaz.org](http://frnaz.org)) Update

Renato reviewed the website and encouraged all members to become familiar with the site and use it to connect with contacts and to see all past documents from committees. Renato also worked through all of the tabs to show how the site works. Janelle suggested that the new NFSN Standards be put on the website and she volunteered to send the PDF to the consultants for upload.

## 11. FRN Member Updates/Announcements

Janelle (LSS) [Janellejraddocia@lss-sw.org](mailto:Janellejraddocia@lss-sw.org) reported on the updated standards for family centers from the NFSN. She included a new section on DEI and also the announcement. It includes developing a continuum of parent involvement that uses the stages of behavior model. LSS is also a partner with several other trainers and hope to be able to offer training more frequently and perhaps with a lower cost. .

-Tamara (University of Arizona FRCs) [Tfloyd@arizona.edu](mailto:Tfloyd@arizona.edu) reported that she has mask double packs available or any FRC that needs them.

-Patty (University of Arizona FRCs) [pmerk@cals.arizona.edu](mailto:pmerk@cals.arizona.edu) reported that she will have 2 full time spots available in their FRC starting next week. These positions are full time and with benefits.

-Rosemary Sigala(Phoenix Families First) [rosemary.sigala@phoenix.gov](mailto:rosemary.sigala@phoenix.gov) reported that they are having several new virtual classes. Please contact her for more information

## 12. Strategic Planning

Mara gave an update on the strategic plan. Moving forward all of the FRN meetings will be online, except for two that will be held in person. One of the in person meetings will focus on business matters and onboarding of new FRCs and the other in person meeting will be more of a team building/social connection meeting. Also in the works is developing a dues structure for SFY23. She explained that the dues would be a reasonable amount and that the FRC's would have plenty of time to put them in their budgets.

## Meeting Adjournment - Time 12:05 PM

**Next FRN Meeting: June 3, 2021. Mix and Mingle 9:30 AM, Meeting 10 AM- 12 PM**



**Family Resource Network Meeting**  
**April 1<sup>st</sup>, 2021 9:30 am – 12:00 pm**  
**VIRTUAL MEETING THROUGH ZOOM**

<https://us02web.zoom.us/j/83777039261?pwd=b0RCUHZQaXUyYlBFenNlOGFVKzhwdz09>

- I. 9:30 – 10:00 Networking Time**  
*Time to make sure you can connect and network*
- II. 10:00 – 10:10 Welcome and Introductions**  
*Renato Ramos*
- III. 10:10 – 10:15 August’s FRN Meeting Minutes Approval**  
*Gina Rizzo-Orr*
- IV. 10:15 – 10:40 Advisory Council Update**  
*Jaqueline Clark, Public Awareness*  
*Leonor Garcia, Parent Engagement*  
*Betsy Musson, Sustainability*  
*Katie Kahle, Governance and Evaluation*  
*Lilliana Urenda, FRC Connections*
- V. 10:40 – 10:55 Presentation – City of Phoenix Family Resource Center**  
*Briselda Rodriguez*
- VI. 10:55 – 11:05 Anti-Racism Committee**  
*Briselda Rodriguez*
- VII. 11:05 – 11:15 Backend Website Walk Through**  
*Renato Ramos*
- VIII. 11:15 – 11:35 CDC Act First Program Trainings**  
*Megan Willis, Easter Seals Black Foundation*
- IX. 11:35 – 11:40 First Things First Update**  
*Annette Bourne*
- X. 11:40 – 11:55 Consultants Update and Activity**  
*Aimee Sitzler and Mara de Luca Funke*
- XI. 11:55 – 12:00 Member Announcements and Updates**  
*Renato Ramos*

**Next Family Resource Network Meeting:**  
**June 3<sup>rd</sup>, 2021 – 9:30 am to 12:00 pm**  
**Meetings are virtual until further notice**