



Family Resource Network

Thursday, April 4th, 2019

9:30 AM – 12:00 PM

CPLC-Parenting Arizona

1024 E. Buckeye Rd., Suite 240, Phoenix AZ 85034

Meeting Minutes

20 Centers in Attendance, 38 attendees:

- Resource Centers in Attendance: AZCEND, Benevilla Family Resource Center, Care1st Avondale Resource Center, Chandler CARE Center, Child Crisis Arizona, Chicanos Por La Causa-Parenting Arizona Family Resource Center, Creighton Family Resource Center, Gila Bend Family Resource Center, Lutheran Social Services Family Resource Centers, Glendale Elementary School District, Heart of Isaac Community Center, Maricopa Integrated Health System Family Learning Centers, Paradise Valley Family Resource Center, Pendergast Family Resource Center, Peoria Unified Family Resource Centers, Phoenix Families First, Scottsdale Family Resource Center, Tempe Elementary School District, U of A/ Roosevelt Early Childhood Family Resource Center and the Washington Resource & Information Center.

Decision Points

- Minutes for the February 7th, 2019 meeting were approved by members of the Family Resource Network (FRN). Juan Marquez (Care1st Avondale Resource Center) moved to approve the minutes and Renato Ramos (Chicanos Por La Causa-Parenting Arizona Family Resource Center) seconded the motion.
- A proposal to approve the FRN Strategic Plan was put to a vote. Rebecca Birr (Maricopa Integrated Health System Family Learning Centers) motioned to approve the FRN Strategic Plan and Aleena Erickson (Benevilla Family Resource Center) seconded the motion; the motion carried. The FRN Strategic Plan was approved.

Updates

Family Resource Advisory Committees (FRAC):

- Governance: Rebecca Birr provided an update on the FRN Policy Manual. As part of the work, the committee is developing communication pieces aimed at reminding current FRN members of attendance requirements and welcoming new members to the group.
- Public Awareness: Jacqueline Clark (Washington Information & Resource Center) informed the group that FRN outreach materials, which will include rack cards, referral cards and tablecloths, will be ready for the start of Fiscal

Year 2020. Procedures for ordering and borrowing these materials will be shared with the FRN at future meetings. It was stated that these materials will be available to all FRN members at no cost. An update was provided on the goal of the FRN tabling at least two events as a collective; this goal has been pushed into Fiscal Year 2020. The committee invited FRN members to pass along any potential opportunities to table events and to volunteer to staff the tables. The committee also shared information on the development of a Photo Bank to archive photos from FRN members for use in promotional or social media campaigns; more information will be provided in the future. The next issue of the FRN Newsletter will come out in April 2019.

- Parent Involvement: Leonor Garcia (Lutheran Social Services Family Resource Centers) provided the update for the committee and shared that her agency has created two Parent Advisory Councils (PAC). Lourdes mentioned that the committee has created two PowerPoint presentations on the topic of creating and maintaining a PAC. One presentation is geared toward parents and caregivers and the other is for professionals or Family Resource Center (FRC) staff. These presentations are available to FRN members; anyone interested should contact Norma “Jeanne” Johnson from the Peoria Unified Family Resource Centers for more information or to request copies; additional PAC training and reference materials are available from the FRN Consultant Team (Aimee Sitzler and Mara de Luca Funke).
- Evaluation: Rebecca Birr and Jannelle Radoccia (Lutheran Social Services Family Resource Centers) provided the update and mentioned that funding for an FRN evaluation has been approved by First Things First (FTF). Among the evaluation’s objectives is to assess the levels of collaboration among the FRN and determine its effectiveness and/or ways to improve partnerships among the FRN. The evaluation will be conducted by an outside agency and FTF has put out a Task Order to begin the procurement process. The FRAC will be tasked with reviewing applications from potential vendors. As a part of this evaluation, FRN members will be asked to complete surveys related to the evaluation process. Jannelle put a call out for FRN members to volunteer for a committee if they are currently not involved with one.

FRN Consultants:

- Mara de Luca Funke (Community Alliance Consulting) provided an update on the FRN Strategic Plan, which included specific objectives and dates of completion for those objectives for all FRN committees. Mara shared information on upcoming professional development opportunities including dates and times of the trainings; more information can be found on the [Community Alliance Consulting](#) website.

Legislative:

- No Legislative update was provided at this meeting.

FTF:

- Joy Leveen (FTF) reminded the group that contract renewals for Fiscal Year 2020 were sent out via email and that they should contact their FTF Fiscal Specialist if they had any questions. Melisha Bryant, Community Outreach Coordinator for the NW Maricopa Region was introduced to the group.

Member Updates:

- Washington Resource & Information Center will be holding their Kindergarten Preparation Program starting on May 28th.
- Benevilla Family Resource Center will host its annual Community Baby Shower on Friday, May 3rd in Glendale; exhibitor tables are still available.
- Jannelle Radoccia shared several Protective Factors training opportunities, including on April 11th and 18th from 9 AM to 4 PM. Information on dates and times for additional trainings will be emailed to the group.
- Renato Ramos provided an update on the Early Childhood Nutrition (ECN) collaborative; they are working with local WIC locations to connect families to the FRN and their respective FRC's.
- The Glendale Elementary School District and its FRC's are hosting mobile pantry programs in order to distribute food to families in the community.
- The Maricopa Department of Public Health is encouraging FRN members and the families they serve to complete the Community Health Assessment; the survey can be found by visiting: MaricopaHealthMatters.org
- The Heart of Isaac Community Center will be hosting its monthly Resource Day on Wednesday, April 17th from 9 AM to 12 PM. This event is held on the third Wednesday of every month.
- The Creighton Family Resource Center currently offers a food distribution program for members of the community.

Guest Speaker:

- Donna Throckmorton from the Arizona State Library presented information on how FRC's can work with the libraries in their communities to enhance programming and increase their capacity to serve families.

The meeting was adjourned at 11:48 AM.

Next FRN meeting - Thursday, June 6th, 2019 at the Pendergast Community Center